



**INVITATION TO BID
FOR
UNIFORMS**

**BID NUMBER 2023-LEO CLASS C UNIFORMS
BID RELEASE: AUGUST 22, 2023
BID DEADLINE: SEPTEMBER 21, 2023**

LEON COUNTY SHERIFF'S OFFICE

**2825 MUNICIPAL WAY
TALLAHASSEE, FL 32304
WWW.LEONCOUNTYSO.COM**

GENERAL CONDITIONS

To ensure acceptance of your bid, please follow these instructions:

BIDDER INSTRUCTIONS:

Bidders are expected to examine the specifications, delivery schedule, freight requirements, bid prices, extensions, and all general and special conditions of the bid prior to submission. In case of an error in price extension, the unit price will govern. Bids may be submitted in person, by mail, or electronically to coxwellb@leoncountyfl.gov.

Bid Copies: One ORIGINAL and two copies of the response must be furnished on or before the deadline. Responses will be retained as the property of LCSO. The ORIGINAL of the reply must be clearly marked "Original" on its face and must contain an original, non-electronic signature of an authorized representative of the responding firm or individual, all other copies may be photocopies.

INFORMATION:

Questions pertaining to bid procedures or regarding the specifications should be emailed to Brandy Coxwell, Procurement Manager, at: coxwellb@leoncountyfl.gov. All questions and responses will be posted on the Leon County Sheriff's Office (LCSO) website <https://leoncountyso.com/departments/administration/purchasing-opportunities>.
<https://procurement.opengov.com/portal/leoncounty>

SPECIAL ACCOMMODATION:

Any person requiring a special accommodation at the bid opening because of a disability should call the LCSO Procurement Section at (850) 606-3211 at least five (5) business days prior to the Bid opening. If you are hearing or speech impaired, please contact the Procurement Section by calling LCSO using the Florida Relay Service which can be reached at 1(800) 955-8771 (TDD).

ADDENDA TO SPECIFICATIONS:

If any addenda are issued after the initial SPECIFICATIONS listed in this document are released, the Sheriff's Office will post the addenda on the Leon County Sheriff's Office website at <https://leoncountyso.com/departments/administration/purchasing-opportunities>.
<https://procurement.opengov.com/portal/leoncounty>

It is the responsibility of the Bidder prior to submission of any bid to check the above website or contact the Leon County Sheriff's Office Procurement Section at (850) 606-3211 to verify any addenda issued. The receipt of all addenda must be acknowledged on the bid response sheet. Only those communications which are in writing may be considered as a duly authorized expression.

REJECTION OF BIDS:

The Leon County Sheriff's Office reserves the right to reject any and/or all bids when such rejection is in the best interest of the Leon County Sheriff's Office.

PURPOSE:

The intent of this invitation to bid is to obtain bids to furnish the Leon County Sheriff's Office "Class C" uniforms at the most advantageous price. These uniforms are a new issue for law enforcement staff and will be ordered on a new hire and/or replacement basis for detention staff. LCSO employs approximately 250 law enforcement and 250 detention staff. Staff are allocated up to 5 sets each of Class C uniforms (shirts and pants) and 1 each of the uniform accessories (see Specifications). LCSO estimates up to 250 sets of Class C uniforms may be purchased in the first year. These quantities will not be ordered at one time. Instead, they will be placed on an as-needed basis and will fluctuate throughout the term of the contract. Bidders can assume the first order or orders will be more substantial as these will be for initial uniform and accessory issuance. In addition, other uniform items may be added and/or deleted throughout the duration of the contract. Pricing of new items will be by mutual agreement, evidenced by contract amendment.

LCSO reserves the right to separate, in whole, particular classes of items in this ITB and to contract with the lowest and best bid by class if it is in the best interest of LCSO to do so.

The Leon County Sheriff's Office anticipates awarding a three (3) year contract with two (2), one (1) year renewal options for a maximum five (5) year contract.

LCSO considers product availability and delivery to be material components of the contract to be executed as a result of this ITB. Bidders are advised to closely read the TIME AND LIQUIDATED DAMAGES section of this ITB.

For efficiency, LCSO expects the selected bidder to have in place an online ordering system with contract prices loaded within one week of contract execution. The online ordering website must be secure and should provide standard reporting, history, invoicing, maintenance, and delivery features and functionality.

SCHEDULE OF EVENTS:

Below in Table 1 is the current schedule of the events that will take place as part of this solicitation. The Sheriff's Office reserves the right to make changes or alterations to the schedule as is in the best interests of the public. If any changes to the Schedule of Events are made, LCSO will post the changes on the Leon County Sheriff's Office website. It is the responsibility of interested persons and parties to review the Purchasing website to stay informed of the Schedule of Events or addenda issued. The website address is: <https://leoncountysoc.com/departments/administration/purchasing-opportunities>.
<https://procurement.opengov.com/portal/leoncounty>

Table 1 - Schedule of Events

Date and Time EST	Event
8/22/23	Release of invitation to bid
8/31/23 at 2:00 pm	QUESTIONS/INQUIRIES DEADLINES: Date and time by which questions and inquiries regarding the ITB must be received by the Leon County Sheriff's Office
9/21/23 at 2:00 pm	BID SUBMISSION DUE DATE: Date and time by which Bid submissions must be received by the Leon County Sheriff's Office, Procurement Section, located at 2825 Municipal Way Tallahassee, FL 32304
9/22/23 at 9:00 am	BID OPENING: 2825 Municipal Way Tallahassee, FL 32304 Procurement Building
9/23/23	Award of contract

BID INFORMATION AND CLARIFICATION

Questions pertaining to bid procedures, or the specifications should be addressed by email to Brandy Coxwell, Procurement Manager, at coxwellb@leoncountyfl.gov

Each bidder shall examine the solicitation documents carefully; and no later than the last day for questions listed in the Schedule of Events, shall make a written request to the sheriff's office for interpretations or corrections of any ambiguity, inconsistency, or error which may be discovered. All interpretations or corrections will be issued as addenda. LCSO will not be responsible for oral clarifications. No negotiations, decisions, or actions shall be initiated or executed by the bidder because of any discussions with any LCSO employee prior to the opening of bids. Only those communications which are in writing from the Procurement Manager may be considered as a duly authorized expression on behalf of the LCSO. Also, only communications from firms that are in writing and signed will be recognized by the LCSO as duly authorized expressions on behalf of bidders.

ADDENDA TO SPECIFICATIONS

If any addenda are issued after the initial specifications are released, LCSO will post the addenda on

the Leon County Sheriff's Office website at:

<https://leoncountyso.com/departments/administration/purchasing-opportunities>

<https://procurement.opengov.com/portal/leoncounty>

It is the responsibility of the bidder prior to submission of any bid to check the above website to verify any addenda issued. The receipt of all addenda must be acknowledged on the bid response sheet.

PROHIBITED COMMUNICATIONS

Any form of communication, except for written correspondence with the Procurement Manager requesting clarification or asking questions, shall be prohibited regarding a particular request for proposal, request for qualification, bid, or any other competitive solicitation between:

1. Any person or person's representative seeking an award from such competitive solicitation.

and

2. Any Leon County Sheriff's Office staff or any Leon County employee authorized to act on behalf of the Leon County Sheriff's Office to award a particular contract.

For the purpose of this section, a person's representative shall include, but not be limited to, the person's employee, partner, officer, director, consultant, lobbyist, or any actual or potential subcontractor or consultant of the person.

The prohibited communication shall be in effect as of the release of the competitive solicitation and terminate at the time LCSC awards or approves a contract, rejects all bids or responses, or otherwise takes action which ends the solicitation process.

The provisions of this section shall not apply to oral communications at any public proceeding, including pre-bid conferences, oral presentations before selection committees, contract negotiations during any public meetings, presentations made to the Sheriff's Office, and protest hearings. Further, the provisions of this section shall not apply to contract negotiations between the Contract Manager and the intended awardee, any dispute resolution process following the filing of a protest between the person filing the protest and any employee, or any written correspondence with any county employee, unless specifically prohibited by the applicable competitive solicitation process.

The penalties for an intentional violation of this article shall be those specified in 125.69(1), Florida Statutes, as amended, and shall be deemed supplemental to the penalties set forth in Section 1-9 of the Code of Laws, Leon County, Florida.

REGISTRATION

Bidders must provide a W-9 to include FIN or Social Security number and address as part of the bid package.

PREPARATION AND SUBMISSION OF BID

Each bidder shall submit bid prices and other requested information, on the proper forms attached in this packet and in the manner herein prescribed. Any erasures or other corrections in the bid must be explained or noted over the signature of the bidder. Bids containing any conditions or irregularities of any kind may be rejected. All bids must be submitted in a sealed envelope or other appropriate container. Facsimiles will not be accepted. It is the intention of LCSC to award this bid based on the low total bid

price and/or other criteria herein contained meeting all specifications.

WITHDRAWAL OF BIDS:

Bids may be withdrawn by written request received from bidders prior to the time determined for opening. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened.

RECEIPT AND OPENING OF BIDS:

Bids will be opened publicly at the time and place stated in the invitation to bid. The person whose duty it is to open them will decide when the specified time has arrived, and no bids received thereafter will be considered. No responsibility shall be attached to any person for the premature opening of a bid not properly addressed and identified. At the time fixed for the opening of bids, the bids will be made public and will be posted on the Leon County Sheriff's Office website at:

<https://leoncountyso.com/departments/administration/purchasing-opportunities>
<https://procurement.opengov.com/portal/leoncounty>

Field Code Changed

Sealed bids or replies received by LCSO pursuant to a competitive solicitation are exempt from public records requirements until such time as LCSO posts an intent to award.

AWARD OF BIDS:

The bid will be awarded to the lowest responsive, responsible bidder. LCSO reserves the right to waive any informality in bids and to award a bid in whole or in part when either or both conditions are in the best interest of LCSO.

Notice of the intended award will be given by posting a Notice of Intended Award on the Leon County Sheriff's Office website at: <https://leoncountyso.com/departments/administration/purchasing-opportunities>.
<https://procurement.opengov.com/portal/leoncounty>

AGREEMENT:

After the bid award, LCSO, at its discretion, will prepare a purchase order and notice of intent to award and subsequent contract that specifies the terms and conditions resulting from the award of this bid. Every procurement for contractual services shall be evidenced by a written agreement. The awarded Bidder will have fifteen (15) calendar days after receipt to acknowledge the purchase order or execute the agreement.

The performance of LCSO of any of its obligations under the purchase order or agreement shall be subject to, and contingent upon, the availability of funds lawfully expendable for the purposes of the purchase order or agreement for the current and any future periods provided for within the bid specifications.

LCSO shall make payments to the Contractor within forty-five (45) days of submission and approval of the invoice for services. The form of payment for this contract will be through issued purchase order

and a check upon receipt and approval of invoices.

BID PROTEST:

Any bid award recommendation may be protested on the grounds of irregularities in the specifications, bid procedure, or the evaluation of the bid. Such notice of intent of bid protest shall be made in writing to the Purchasing Manager within 72 hours after receipt of the intended recommendation of the award and the protestor shall file a formal written bid challenge within 10 days after the date in which the notice of intent of bid protest has been submitted. Failure to file a notice of intent of bid protest or failure to file a formal written bid protest shall constitute a waiver of all rights granted under this section. At the time fixed for the opening of bids, the contents of the Bid Form will be made public for the information of Bidders and other interested parties, who may be present either in person or by representatives.

OCCUPATIONAL LICENSES AND REGISTRATIONS

If the bidder is operating under a fictitious name as defined in Section 865.09, Florida Statutes, proof of current registration with the Florida Secretary of State shall be submitted with the bid. A business formed by an attorney actively licensed to practice law in this state, by a person actively licensed by the Department of Business and Professional Regulation or the Department of Health for the purpose of practicing his or her licensed profession, or by any corporation, partnership, or other commercial entity that is actively organized or registered with the Department of State shall submit a copy of the current licensing from the appropriate agency and/or proof of current active status with the Division of Corporations of the State of Florida or such other state as applicable.

Failure to provide the above-required documentation may result in the bid being determined as non-responsive.

MINORITY/WOMEN BUSINESS ENTERPRISE PARTICIPATION:

- A. Minority Business Enterprise (MBE) and Women (WBE) Business Enterprise Requirements
1. The purpose of the Minority and Women-Owned Business Enterprise (MWBE) Program is to effectively communicate Leon County Sheriff's Office procurement and contracting opportunities, through enhanced business relationships, to end disparity and to increase participation opportunities for certified minority and women-owned business enterprises in a competitive environment.
 2. The term Certified Minority Women Business Enterprise (MWBE) is defined as Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) firms certified by Leon County, the City of Tallahassee, or the State of Florida. Certification from government entities outside of the State of Florida will also be accepted.
 3. If the bidding company is a certified MBE or WMBE supporting documents shall be included in the bid submission package.
 4. The Leon County Sheriff's Office reserves the right to request additional supporting documentation at any time. Failure to provide supporting documentation when

requested shall deem your bid non-responsive.

LOCAL PREFERENCE IN PURCHASING AND CONTRACTING

- A. Preference in bidding. In purchasing of, or letting of contracts for the procurement of, personal property, materials, contractual services, and construction of improvements to real property or existing structures in which pricing is a major consideration, the authorized purchasing authority of LCSO may give a preference to local businesses in making such purchase or awarding such contract, as follows:
 - 1. Individuals or firms which have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which meet all the criteria for a local business as set forth in this article, shall be given a preference in the amount of five percent of the bid price.
 - 2. Individuals or firms which do not have a home office located within Leon, Gadsden, Wakulla, or Jefferson County, and which meet all the criteria for a local business as set forth in this article, shall be given a preference in the amount of three percent of the bid price.
- B. Local business definition. For purposes of this section, "local business" shall mean a business which:
 - 1. Has had a fixed office or distribution point located in and having a street address within Leon, Gadsden, Wakulla, or Jefferson County for at least six (6) months immediately prior to the issuance of the request for competitive bids by the Leon County Sheriff's Office; and
 - 2. Holds any business license required by the County, and, if applicable, the City of Tallahassee; and
 - 3. Is the principal offeror who is a single offeror; a business that is the prime contractor and not a subcontractor; or a partner or joint venture submitting an offer in conjunction with other businesses.
- C. Certification. Any bidder claiming to be a local business as defined, shall so certify in writing to the Procurement Section. The certification shall provide all necessary information to meet the requirements of the above. The Local Vendor Certification Form is enclosed. The Procurement Manager shall not be required to verify the accuracy of any such certifications and shall have the sole discretion to determine if a bidder meets the definition of a "local business."

UNAUTHORIZED ALIEN(S):

The Contractor agrees that unauthorized aliens shall not be employed nor utilized in the performance of the requirements of this solicitation. LCSO shall consider the employment or utilization of unauthorized aliens a violation of Section 274A(e) of the Immigration and Naturalization Act (8 U.S.C. 1324a). Such violation shall be cause for unilateral termination of this Agreement by the sheriff's office. As part of the bid response to this solicitation, please complete and submit the attached form AFFIDAVIT CERTIFICATION IMMIGRATION LAWS.

PUBLIC ENTITY CRIMES STATEMENT

A person or affiliate who has been placed on the convicted vendor list following a conviction for a

public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. By submission of a proposal in response to this document, the vendor certifies compliance with the above requirements as stated in Section 287.133, Florida Statutes.

MANUFACTURERS' BRAND NAME

Manufacturers' names, trade names, brand names, information, and/or catalog numbers listed in the specification are not to be substituted.

IDENTICAL TIE BIDS

Preference shall be given to certified Minority and Women Business Enterprises (MBE and WBE, respectively) and businesses with drug-free workplace programs. Whenever two or more bids that are equal with respect to price, quality, and service are received by LCSO for the procurement of commodities or contractual services, a bid received from a certified MBE, WBE or a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process.

ETHICAL BUSINESS PRACTICES:

- A. Gratuities. It shall be unethical for any person to offer, give, or agree to give any LCSO employee, or for any LCSO employee to solicit, demand, accept, or agree to accept from another person, a gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation, or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigation, auditing, or performing in any other advisory capacity in any proceeding or application, request for ruling, determination, claim or controversy, or other particular matter, subcontract, or to any solicitation therefor.
- B. Kickbacks. It shall be unethical for any payment, gratuity, or offer of employment to be made by or on behalf of a subcontractor under a contract to the prime contractor or higher tier subcontractor or any person associated therewith, as an inducement for the award of a subcontract or order.
- C. LCSO reserves the right to deny the award or immediately suspend any contract resulting from this bid pending the final determination of charges of unethical business practices. At its sole discretion, the sheriff's office may deny the award or cancel the contract if it determines that unethical business practices were involved.

TIME AND LIQUIDATED DAMAGES

The time of proposed delivery must be stated in definite terms. If the time of delivery for different goods and/or services varies, the bidder shall so state.

Bidder agrees to fill orders placed within fifteen (15) business days, except for special orders. Business days are defined as Monday through Friday, excluding Federal holidays.

If orders are not received within fifteen (15) business days, a penalty in the amount of ten percent (10%) for the total order per day, per order, for every day the order is not filled, beyond the fifteen (15) business days.

Bidder will not be responsible for circumstances beyond its control caused by the manufacturer of the uniform with credible evidence of such manufacturer-caused delay. If such circumstances arise that will delay delivery, the bidder will immediately inform us and provide details of the special circumstances. This section shall apply to common sizes that are stocked by the bidder and do not apply to special orders. The common sizes are as followed.

AUDITS, RECORDS, AND RECORDS RETENTION

The Contractor agrees:

1. To establish and maintain books, records, and documents (including electronic storage media) in accordance with generally accepted accounting principles and practices, which sufficiently and properly reflect all revenues and expenditures of funds provided by the sheriff's office under this contract.
2. To retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of the contract, or if an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings or any litigation which may be based on the terms of this contract.
3. Upon completion or termination of the contract and at the request of the sheriff's office, the contractor will cooperate with the sheriff's office to facilitate the duplication and transfer of any said records or documents during the required retention period as specified in paragraphs 1& 2 above.
4. To assure that these records shall be subject at all reasonable times to inspection, review, or audit by federal, state, or other personnel duly authorized by the Sheriff's Office.
5. Persons duly authorized by LCSO and federal auditors, pursuant to 45 CFR, Part 92.36(l)(10), shall have full access to and the right to examine any of the provider's contract and related records and documents, regardless of the form in which kept, at all reasonable times for as long as records are retained.
6. To include these aforementioned audit and record-keeping requirements in all approved subcontracts and assignments.
7. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE LEON COUNTY SHERIFF'S OFFICE RECORDS MANAGEMENT SECTION AT: 850-606-3317 OR LCSO_Public_Records@leoncountyfl.gov**

WARRANTIES

Bidder will warrant title to all goods sold as provided for in Section 672, Florida Statutes.

INDEMNIFICATION

The contractor agrees to indemnify, defend, and hold harmless the sheriff's office, its officials, officers, employees, and agents, from and against all claims, damages, liabilities, losses, costs, or suits of any nature whatsoever arising out of, because of, or due to any acts or omissions of the contractor, its delegates, employees, and agents, arising out of or under this agreement, including reasonable attorney's fees. The sheriff's office may, at its sole option, defend itself or require the contractor to provide the defense. The contractor acknowledges that ten dollars (\$10) of the amount paid to the contractor is sufficient consideration for the contractor's indemnification of LCSO.

PENALTIES

BIDS MAY BE REJECTED AND/OR BIDDER(S) DISQUALIFIED FOR THE FOLLOWING REASONS:

1. Failure to respond to bid invitations for three (3) consecutive instances.
2. Failure to update the information on file including address, product, service, or business descriptions.
3. Failure to perform according to contract provisions.
4. Conviction in a court of law of any criminal offense in connection with the conduct of business.
5. Clear and convincing evidence of a violation of any federal or state anti-trust law based on the submission of bids or proposals, or the awarding of contracts.
6. Clear and convincing evidence that the bidder has attempted to give a Sheriff's Office employee a gratuity of any kind for the purpose of influencing a recommendation or decision in connection with any part of the Leon County Sheriff's Office purchasing activity.
7. Other reasons deemed appropriate by the Leon County Sheriff's Office.

TERMS AND CONDITIONS:

The Leon County Sheriff's Office objects to and shall not consider any additional terms or conditions submitted by a bidder, including any appearing in documents attached as part of a bidder's response. In submitting its bid response, a bidder agrees that any additional terms or conditions, whether submitted intentionally or inadvertently, shall have no force or effect. Failure to comply with terms and conditions, including those specifying information that must be submitted with a bid response, shall be grounds for rejecting a bid response or placing a bidder in default.

1. Procedures

The extent and character of the services to be performed by the Contractor shall be subject to the general control and approval of the Sheriff or his/her authorized representative(s). The Contractor shall not comply with requests and/or orders issued by other than the Sheriff or his/her authorized representative(s) acting within their authority for the Sheriff's Office. Any change to the Contract must be approved in writing by the Sheriff and the Contractor.

2. Contract Period

The term of this agreement shall be for 3 years from the effective date with the option for (2) extensions of additional (1) year periods. Any renewal shall be based on the same terms and conditions as the initial term except for the price or rates. Initial prices or rates and subsequent renewal prices or rates are guaranteed for a minimum of twelve (12) months. Any increase in prices or rates after the initial term or any renewal term shall be limited to the prior year's increase in the Consumer Price Index for Apparel (CPI-U) (unadjusted for seasonal changes) for the current twelve (12) month period. Notice of intent to renew will be given to the Contractor in writing by the Leon County Sheriff's Office within ninety (90) days before the expiration date of the current Contract.

3. Contract Quantities

The quantities specified in this Contract are estimated only. They may not indicate the actual quantity which will be ordered since such volume will depend upon requirements that develop during the Contract period. Quantities shown shall not be construed to represent any amount that the Leon County Sheriff's Office shall be obligated to purchase under the Contract or relieve the Contractor of its obligation to fill all orders placed by the Leon County Sheriff's Office.

4. Uniform Quality

The Contractor shall guarantee that all items and or substitution items as approved by LCSO will be available during the entire Contract period. Individual garments shall be identical in color and quality. Trimmings, linings, and buttons shall be of exact style, color, and quality, and the stitching, stitching placement, style, and size of pockets, flaps, and all other details shall be identical.

5. Placement of Orders

Orders will be placed on an "as needed" basis by an official LCSO Purchase Order. Upon delivery and acceptance of the uniforms, the Contractor shall submit an invoice detailing the appropriate charges.

6. Delays

If a delay is foreseen, the Contractor shall give immediate written notice to the Procurement Manager. The Contractor must keep LCSO advised at all times of the status of the order. Default in promised delivery (without accepted reasons) or failure to meet specifications, authorizes the Procurement Section to purchase supplies elsewhere and charge a full increase in cost and handling to defaulting Contractor.

7. Ordering, Invoicing, and Payment

All uniform orders under this Contract shall be placed on a LCSO-issued Purchase Order.

Upon delivery and acceptance of the uniforms, the Contractor shall submit an invoice detailing the appropriate charges.

Upon receipt of the invoice and final inspection and acceptance of the equipment, LCSO will render payment. Invoices shall be submitted to: lcs0.apinvoiceslist@leoncountyfl.gov

All such invoices will be paid within forty-five (45) days by LCSO unless any items thereon are

questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The Contractor shall provide complete cooperation during any such investigation.

8. Termination

Subject to the provisions below, this Contract may be terminated by LCSO upon thirty (30) days advance written notice to the Contractor; but if any work or service hereunder is in progress, but not completed as of the date of termination, then the Contract may be extended upon written approval of LCSO until said work or services are completed and accepted.

SPECIFICATIONS See embroidered Sheriff Star logo below.

The Leon County Sheriff's Office

<u>Brand</u>	<u>Item #</u>	<u>Color</u>	<u>Description</u>	<u>Material</u>	<u>Sizes</u>	<u>Items to be included</u>
5.11	71049	Black	Men's Performance Short-Sleeve Polo	100% Polyester	XS-5XL	"SHERIFF" screen print on back in reflective and embroidered sheriff star on left front chest.
5.11	61165	Black	Ladies Performance Short-Sleeve Polo	6.7oz Jersey knit polyester	XS-3XL	"SHERIFF" screen print on back in reflective and embroidered sheriff star on left front chest
5.11	72049	Black	Men's Performance Long-Sleeve Polo	100% Polyester	XS-5XL	"SHERIFF" screen print on back in reflective and embroidered sheriff star on left front chest
5.11	62408	Black	Ladies Performance Long-Sleeve Polo	100% Polyester	XS-3XL	"SHERIFF" screen print on back in reflective and embroidered sheriff star on left front chest
Safariland	7950-22120	Plain Black Finish	Bianchi Duty Belt 2.25"	AccuMold	24-28	

Safariland	7950-22122	Plain Black Finish	Bianchi Duty Belt 2.25"	AccuMold	28-34	
Safariland	7950-22124	Plain Black Finish	Bianchi Duty Belt 2.25"	AccuMold	34-40	
Safariland	7950-22126	Plain Black Finish	Bianchi Duty Belt 2.25"	AccuMold	40-46	
Safariland	7950-22128	Plain Black Finish	Bianchi Duty Belt 2.25"	AccuMold	46-52	
Safariland	7902-25337	Plain Black Finish - Gold	Double Magazine Pouch	AccuMold		
Safariland	7902-25334	Plain Black Finish - Chrome	Double Magazine Pouch	AccuMold		
Safariland	7900-23015	Plain Black Finish - Gold	Covered Handcuff Case	AccuMold		
Safariland	7900-23014	Plain Black Finish - Chrome	Covered Handcuff Case	AccuMold		
Safariland	Quick-Kit3-2	Black	QLS Kit 3			
Safariland	Quick-Kit4-2	Black	QLS Kit 4			
Safariland	7906-22186	Plain Black Finish - Gold	4/Pk Keepers	AccuMold		
Safariland	7906-22092	Plain Black Finish - Chrome	4/Pk Keepers	AccuMold		

Point Blank	03MM00B10J	Black	Maverick Exterior Carrier		All sizes	Reference Build Sheet for Specs (Attached)
G&G	XM681-3	Black	OC Spray Pouch - Molle			
G&G	XM672-5	Black	Strion Flashlight Holder – Molle			
G&G	XM560-21	Black	Baton Holder – Molle			
High Speed Gear	12RP00BK	Black	Utility Pouch - Molle		3.25”L x 2.25”W x 6”H	

Embroidered Logos:

Sheriff's Star



BID CHECKLIST

Please submit the items on the following list and any other items required by any section of this invitation for bids. The checklist is provided as a courtesy and may not be inclusive of all items required within this invitation for bids.

- _____ Completed Bid Response Sheet with Manual Signature
- _____ MBE or WMBE certification if applicable
- _____ Company W9 including FIN or SSN and address

BID RESPONSE SHEET

The Leon County Sheriff's Office reserves the right to accept or reject any and/or all bids in the best interest of the Sheriff's office.

Brandy Coxwell
Procurement Manager

This bid is submitted by the below-named firm/individual by the undersigned authorized representative.

By _____
(Firm Name)

By _____
(Authorized Representative)

(Print or Typed Name)

Address _____

Telephone _____

E-mail Address _____

ACKNOWLEDGEMENT:

Addenda #1 dated _____

Addenda #2 dated _____

Addenda #3 dated _____

Bid Price: _____

Leon County Sheriff's Office

Procurement Section
2825 Municipal Way
Tallahassee, FL 32304

PRICE SHEET

The Firm Of: _____

Address: _____

FEIN: _____

NOTICE TO BIDDER: The following required uniforms shall be provided according to the contract terms and conditions contained herein.

1. 5.11, #71049, Black, Men's Performance Short-Sleeve Polo _____/ea
2. 5.11, #61165, Black, Ladies Performance Short-Sleeve Polo _____/ea
3. 5.11, #72049, Black, Men's Performance Long-Sleeve Polo _____/ea
4. 5.11, #62408, Black, Ladies Performance Long-Sleeve Polo _____/ea
5. Safariland, #7950-22120, Plain Black Finish, Bianchi Duty Belt 2.25" _____/ea
6. Safariland, #7950-22122, Plain Black Finish, Bianchi Duty Belt 2.25" _____/ea
7. Safariland, #7950-22124, Plain Black Finish, Bianchi Duty Belt 2.25" _____/ea
8. Safariland, #7950-22126, Plain Black Finish, Bianchi Duty Belt 2.25: _____/ea
9. Safariland, #7950-22128, Plain Black Finish, Bianchi Duty Belt 2.25" _____/ea
10. Safariland, #7902-25337, Plain Black Finish-Gold, Double Magazine Pouch _____/ea
11. Safariland, #7902-25334, Plain Black Finish-Chrome, Double Magazine Pouch _____/ea
12. Safariland, #7900-23015, Plain Black Finish-Gold, Covered Handcuff Case _____/ea
13. Safariland, #7900-23014, Plain Black Finish-Chrome, Covered Handcuff Case _____/ea
14. Safariland, #Quick-Kit3-2, Black, QLS Quick Kit3 _____/ea

- 15. Safariland, #Quick-Kit4-2, Black, QLS Quick Kit4 _____/ea
- 16. Safariland, #7906-22186, Plain Black Finish-Gold, 4/PK Keepers _____/ea
- 17. Safariland, #7906-22092, Plain Black Finish-Chrome, 4/PK Keepers _____/ea
- 18. Point Blank, #03MM00B10J, Black, Maverick Exterior Carrier (Specs Attached) _____/ea
- 19. G&G, #XM681-3, Black, OC Spray Pouch-Molle _____/ea
- 20. G&G, #XM672-5, Black, Strion Flashlight Holder-Molle _____/ea
- 21. G&G, #XM560-21, Black, Baton Holder-Molle _____/ea
- 22. High Speed Gear, #12RP00BK, Black, Utility Pouch _____/ea